INTERGROUP CHARTER

of AAOnlineMeeting SKYPE groups of Alcoholics Anonymous

As adopted April 26, 2020**Contents**

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**I. PREAMBLE**

The AAOnlineMeeting Intergroup is an association of A.A. Groups using the AAOnlineMeeting SKYPE account. The Intergroup, operating under the guidelines of A.A.’s 12 Steps, 12 Traditions and 12 Concepts, will undertake service activities to help its member groups in their efforts to carry the message to the alcoholic who still suffers. In all its proceedings, Intergroup shall observe the spirit of AA traditions. All important decisions shall be reached transparently by discussion, vote, and whenever possible by substantial unanimity.

**II. OBJECTIVE OF AAOnlineMeeting INTERGROUP**

Tradition Five of Alcoholics Anonymous states, "Each group has but one primary purpose - to carry its message to the alcoholic who still suffers." The objective of Intergroup is to help the AAOnlineMeeting groups of Alcoholics Anonymous to carry AA's message. Intergroup exists to administer and coordinate activities common to the various groups comprising its membership aiding their primary purpose. Current activities are, but not limited to:

1. Maintenance and administration of all digital accounts for AAOnlineMeeting.
2. Intergroup may engage in any other activity which may be decided upon in the future, so long as that activity is keeping with the spirit and letter of the 12 Steps, 12 Traditions and 12 Concepts of Alcoholics Anonymous.

**III. Intergroup Members**

1. **GSR’s Voting members.** The Group Service Representatives (GSR) are from any AAOnlineMeeting AA group. In the spirit of Concept III, the GSR’s (Group Service Representatives) are free to vote as their conscience dictates and to decide which questions should be taken to group level, whether for information, discussion or direction. A GSR cannot serve concurrently for two groups. Note that M/W/F 7:30AM Korea/Japan time is one group.

B. **Intergroup Officers.** Elections for Intergroup officers will be held annually on the 1st intergroup meeting of the year. Intergroup officers are encouraged to hold their service positions for the full 1-year term year for purposes of continuity. The host for the upcoming Intergroup Meeting will be selected at each intergroup meeting. Each elected trusted servant shall prepare and/or maintain a job description of duties and functions to ease transition to the next office holder.

**1- Chairperson**

* Shall not be a group service representative.
* Has the choice to vote only in cases of a tie vote.
* Presides over Intergroup meetings.
* Delivers reports at Intergroup Meetings for officers and they're alternates who are unable to attend.
* Temporarily takes over for any officer unable to meet their responsibilities and for whom there is no alternate.
* Writes any amendments Intergroup makes to the charter.

**2- Digital Maintenance Committee**

* Rotating committee which trains new committee members as older committee members rotate out.
* Maintains and administers all digital accounts (Skype, WhatsApp, Email, Website etc.) for AAOnlineMeeting.
* Adds and updates member groups meeting information. Including but not limited to:
  + Member groups meeting schedule.
  + Member groups meeting format.
  + Member groups group conscious minutes.
  + Special announcements.
  + Intergroup Charter.
  + Intergroup minutes.
  + Other information and links, for example the Christmas and New Year Alcothon, deemed appropriate in light of this Charter and the Twelve Traditions of Alcoholics Anonymous.

**3- Secretary**

* Maintain a list of current voting members of Intergroup.
* Take accurate notes at each Intergroup meeting to include:
* Voting member attendance.
* Reports from Intergroup Officers and any other special committees or service groups.
* Old and new business.
* Results of votes and actions decided upon.
* Announcements from member groups.
* Forward minutes of each meeting to the Web Page Manager.

**4- Treasurer**

Intergroup currently has no expenses and therefore does not maintain a treasury or needs a Treasurer.

1. The Chairs of any service committee created by Intergroup.
2. Alternates.

**IV. Intergroup Meetings**

1. **Meetings** will be conducted by intergroup at least quarterly. Date and time will be set at the preceding meeting. Intergroup meetings will be held on the aaonlinemeeting2 SKYPE account.
2. **The Participants of Intergroup** meetings include:
3. Intergroup Members
4. All Intergroup meetings are open to anyone who identify themselves as members of any AAOnlineMeeting group. Any attendee may bring up new business and take part in discussion. Individual AA members are encouraged to attend and participate in discussions at any or all Intergroup meetings. Although they have no vote in the Intergroup meeting their input is needed and greatly appreciated.

1. **Format.** The format of the Intergroup meeting is as follows:
2. The Chairperson calls the meeting to order.
3. The Serenity Prayer.
4. The Intergroup Preamble.
5. The Twelve Traditions.
6. Roll call of attendants.
7. The Secretary distributes copies of the minutes of the prior meeting. The minutes are reviewed, revised (as needed) and accepted.
8. The Chairperson asks for reports from Officers and any other special committees or service groups.
9. The Chairperson establishes the meeting agenda.
   * + - 1. Old business, as reported in the minutes, is dealt with in order of appearance.
         2. New business is dealt with in the order in which it was suggested.
10. Nominations for and elections of new officers for those positions which have or are about to become vacant.
11. Confirmation of the date and time of the next Intergroup meeting.
12. The meeting is closed with the Serenity Prayer.

**V. Transacting Business**

1. **Discussion and Vote.** Intergroup activities and major changes in those activities need always be decided on by group conscience.

**Voting –** Each GSR will have one vote. Voting shall occur at regularly scheduled meetings.

1. Only voting members can propose and second a motion.
2. Motions are made and seconded, then discussed.
3. All present may speak to any issue during discussion.
4. All present who wish to speak must be heard.
5. The chairperson votes only in cases of a tie vote.
6. After a vote, the members voting in minority may speak to try to convince the majority to reconsider the motion.
7. A motion to reconsider can be called only by someone who voted in the majority.

**B. Nomination and Election of Officers.** Candidates for Intergroup Officers are to be nominated and elected at the last Intergroup meeting of their term.

1. Anyone may nominate a candidate.
2. Candidates must have at least one year sobriety and be present at the meeting.
3. Nominations must be seconded.
4. If after three ballots neither of the two top candidates receives a majority, the new officer will be chosen by lot.
5. If no nomination of a candidate for an office is made, the Chairperson will ask for volunteers.
6. Any AA member with one year sobriety and the ability and willingness to serve, and not currently an Intergroup Officer may volunteer.
7. If one person volunteers, the Chairperson will call for a two-thirds majority vote of approval of the volunteer for the office.
8. If more than one person volunteers, then a vote will be taken as described above.

**C. Removal of Officers.** For an officer to be removed, a motion must be made with two seconds. Only after all discussion has ended will the Chairperson call for a vote on the matter. A two-thirds majority vote is required to remove someone from office.

1. **Charter Amendments.**

1. The Intergroup Charter may be amended or revoked by a two-thirds vote.
2. A motion stating the suggested amendment must be made and seconded at a regularly scheduled Intergroup meeting.
3. After discussion the Chairperson will state the proposed amendment which the Secretary will enter into the minutes.
4. To allow GSR’s to take the proposed amendment back to their meeting for a group conscience, the vote will be deferred to the next regular Intergroup meeting, at which further discussion will be heard before the vote is taken.
5. A two-thirds majority vote is necessary to amend the charter.
6. The Chairperson shall make the revisions to the charter.
7. Digital Maintenance Committee updates the Charter on the website.